

CALL TO ORDER

President Moore called the College Council Annual Planning Meeting to session at 9:05 a.m. in B-204/210.

ATTENDEES

Council Members Present: Mary-Rita Moore, Erica Baffa, Andrea Bangura, Christopher Clem, Humberto Espino, Michael Henson, Vezire Osmani, Susan Rohde, Purva Rushi, Shelley Tiwari, Kurian Tharakunnel.

Council Members Absent: Michael Flaherty, Jasmine Garcia, Kevin Li, James Malarski, Ray Porcayo.

Others Present: Susan Campos, Derrell Carter, Jodi Koslow Martin, Brenda Jones Watkins.

INTRODUCTIONS

Attendees introduced themselves around the table.

STRATEGIC PLAN

Purva Rushi reported that the 7-Year Strategic Plan concluded on June 30, 2021. She distributed the brochure for the 3-Year Strategic Plan, July 1, 2021—June 30, 2024 that includes the process, goals, strategic action plans, leadership structure, feedback and support structures, glossary, and timeline. The brochure will be distributed throughout the month, concluding with the Faculty Workshop, and is available online.

WHAT IS YOUR PATHWAY?

President Moore reported that it has been two years since work began in prioritizing Guided Pathways, and this fall, brand new students are selecting an area of study. To help everyone become more comfortable talking about pathways and areas of study, everyone around the room described their own journey and pathway.

The New Student Orientation folder was distributed. President Moore pointed out that it articulates what's important for new students to know and includes a piece showing the support team to help students make connections. President Moore wants students to know they have a customized student experience to ensure they reach their goals and she wants staff to know about the areas of study and know the people in the support areas of the college. She asked Council for thoughts on how to ensure that staff know about Guided Pathways. Many Council members commented that the exercise just performed was enjoyable and eye opening in bringing pathways to life. Suggestions were made that such an exercise could take place at New Employee Orientation, Staff Meetings, In-Service, and Department Meetings for employees. Academic Advisors could facilitate with students. Other suggestions included showing the pathways visually on campus, create some kind of "What is Your Pathway?" campaign, include in email signatures, use Triton Today with a short employee bio and their pathway, show pathways with College Council Rep photos, use the format for intros in classrooms, highlight at Faculty Workshop, and include pathway on class roster.

YEAR IN REVIEW & FY 22 GOALS DEVELOPMENT

Purva Rushi led this discussion, noting that the results of the annual College Council Survey were discussed a few months ago. It was clear at that time to continue with goals regarding Guided Pathways and the Strategic Plan, and to change and increase the Communications goal. She asked for feedback regarding strengthening the role of College Council member. Suggestions and comments included the following. People need to be prompted to reach out to their representatives. Some people want anonymity. Campus Comments was a good model for submitting questions; could College Council reps use such a format? Can College Council build in reflection time at meetings to discuss and articulate how an issue is important to a represented group? New hires could be communicated to representatives. Department managers could encourage someone to attend a College Council meeting and then report back. It should be reinforced that College Council meetings are open to the campus community. In New Employee Orientation, new staff could be told who their College Council representative is. Should College Council be mentioned more often in President's Corner? Would College Council reps like to attend and speak at divisional meetings?

FY 22 MEETING LOCATION & LOGISTICS

It is intended to return to in-person meetings in August. Since there was additional attendance during virtual meetings, technology will be worked out to provide an option for audience members to attend virtually.

COLLEGE Q & A

Vice President of Academic Affairs Susan Campos discussed Watermark, which bought out Smart Catalog (our electronic catalog). There will be extensive format changing in the catalog to format for Guided Pathways. Curriculum and syllabus forms will be available online, which will expedite the curriculum process. The essence of Watermark is to put our forms in a useable format in a place where everyone can access them and be more user friendly, with a seamless transition from curriculum to catalog. It was mentioned that the website also needs to be updated at the same time to avoid confusion, and this is something the Guided Pathways groups are working on to become institutionalized.

Vice President of Enrollment Management & Student Affairs Jodi Koslow Martin discussed enrollment, and the need for 4900 students to register between now and census day. We are currently 500 down in new student applications from last year, and she noted the difficulty for high school counselors to be in front of students during this pandemic. Compared to two years ago, we are about 20 percent behind on credit hours. President Moore added that there is a refreshed enrollment report, reformatted per the request of users.

NEXT MEETING

The next meeting of College Council is on August 30, 2021 from 2:00 – 4:00 p.m.

ADJOURNMENT

College Council was adjourned at 1:00 p.m.

/sp