

## **Committee Purpose Statement:**

The College Council is an advisory body to the President that provides multiple viewpoints on college-wide initiatives, including strategic planning, accreditation, and student success. As the College's central shared governance committee, Council members facilitate communication on institutional matters across its represented employee groups.

## **What were College Council's Goals for the 2017-2018 Academic Year?**

### **1. Higher Learning Commission Visit**

As Steering Committee for the College's Assurance Argument, College Council will complete and submit the argument to HLC, and share the argument's content with our campus community (including students, faculty, and staff) in preparation for the site team's visit on March 5-6, 2018.

### **2. Communication and Engagement**

The Council will focus on improving engagement with the campus community via forums and outreach efforts, and attempt to increase committee participation rates in assessment through targeted communications about assessment's purpose and benefits.

### **3. Strategic Planning and Student Success**

The Council will actively engage in the evaluation of information and data regarding planning and student success, converse with the campus community about these topics, and support collaboration across the college's divisional and departmental areas.

## **What were College's Results for the 2017-2018 Academic Year?**

### **1. Higher Learning Commission Visit**

College Council met this goal. Council formed a subgroup in August 2017 to lead campus engagement with the assurance argument and preparations for the visit. In fall 2017, Council presented at the fall faculty workshop and hosted two open forums and one college hour regarding the assurance argument. The argument was submitted via HLC's electronic portal in January 2018, approximately two weeks prior to the deadline. The final argument was made available to the campus community on the employee portal the same day, and it was distributed in hard copy and on USB drives in January and February in a variety of forums. Additionally, Council hosted five Mock Visit Meetings (one for each criteria) throughout the month of February, each of which were strongly attended by between 50-80 employees. Information about the visit was also communicated at committee meetings, through Triton Today and President's Corner, and with paper flyers, brochures, and buttons.

The preparation activities proved effective. According to the annual survey, more than half (56%) of respondents participated in HLC visit preparation in some way. Of those who participated, 92-100% (depending on the activity) believed that the preparation successfully prepared the college for the visit.

**Evidence:**

- *College Council Minutes*
- *President's Corner*
- *Triton Today*
- *HLC Preparation Materials (Flyer, Brochure, Button)*
- *College Hour Notes*
- *Mock Visit Sign In Sheets*
- *Committee Meeting Notes*
- *Fall 2017 Faculty Workshop Agenda*
- *College Council Survey*

**2. Communication and Engagement**

Council partially met this goal for this year. According to the annual survey, more than half (56%) of respondents participated in HLC visit preparation. Of these individuals, nearly 79% of them felt that doing so increased their level of engagement with the college.

Council had mixed results with its goals for assessment this year. It fell short of full committee participation, with two Academic Senate subcommittees failing to submit assessments. However, of those that did submit, all used the template provided by Council, which resulted in more complete assessments by the committees that did submit them.

**Evidence:**

- *College Council Minutes*
- *College Council Survey*
- *Subcommittee Assessments*

**3. Strategic Planning and Student Success**

Council partially met this goal for this year. It discussed Student Success data at 100% of meetings in FY2018, and successfully shared NCCBP data more broadly by disseminating the information in other forums. Council also received updates regarding the strategic plan mid-year and annual reports; however, it had significantly less updates from Action Champions in FY2018 as compared to FY2017. The reduction of agenda topics with respect to strategic planning was due in part to the Council's focus on the HLC visit in March 2018, which demanded much of the steering committee's time.

**Evidence:**

- *College Council Minutes*

**What are Areas of Improvement/Changes to Consider for FY2019?**

- Consider making changes to the Council Webpage to ensure that information is accurate and that the page itself is easy to find.
- Establish best practices for information sharing that representatives can use as guidelines for regular communications to their represented areas.

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- Sustain campus engagement by creating opportunities for connection and information sharing.

*Date: July 12, 2018*