

Operational Assembly Report September 2018

Meeting Notes

Attendees

Jessica Rubalcaba, Michael Garrity, Joe Klinger, Kurian Tharakunnel and Garrick Abezetian

Committee Updates

Strategic Enrollment Management (SEM) (J. Rubalcaba): No Report

Business and Facilities (G. Abezetian): No Report

Diversity

Technology Rep (M. Jason): Not Present

Human Resources (J. Klinger): No Report

Student Affairs Rep (Deborah Baness King (Interim)): Not Present

Academic Affairs Rep (Debra Baker (Interim)): Not Present

Action Champion Members (K. Tharakunnel): No Report

Old Business

• Updated meeting schedule to 1st Wednesday of each month

New Business

- Review 2019 Purpose statement Purpose statement to remain unchanged for 2019.
- Review 2019 Goals New goals discussed and to be submitted for approval.
 - \circ $\,$ To assist in the following projects on campus:
 - H.R. Review of Performance standards
 - Process documentation to be placed on staff portal
 - Campus Rollout of Colleague interface UI 5

Announcements

• Sense Survey to be administered during September

Adjourn: Meeting adjourned at 3:11 pm